

## Catholic Campus Ministry Core Team

Returned completed **no later than Sunday, April 29, 2018** to Vidi Olivi. For any questions, please email **vidi.ccmolemiss@gmail.com**.

Position (circle one): Co-President    Secretary    Treasurer    Mass Ministry Coordinator

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Classification for the **2018-2019** school year:

Freshman      Sophomore      Junior      Senior      Other \_\_\_\_\_

Major: \_\_\_\_\_

Phone Number: \_\_ (\_\_\_\_) \_\_\_\_\_

E-mail: \_\_\_\_\_

**Please answer these on a separate sheet of paper.**

1. Why are you applying for this position within the CCM Core Team?
2. Are you involved with any organization or group on campus? If so, name and explain the organization and your involvement.
3. How have you been able to live out your Catholic faith in your day-to-day life and share it with others?

The Core Team will be chosen at the end of each school year by a board. The Core Team will be responsible for the planning and execution of our Veritas Retreat in the spring semester with the help of the campus minister. Below are the descriptions of each position:

#### Two Co-Presidents

- o The presidents will be responsible for all activities that are planned by the Core Team and will require initiative. The presidents will be of an aid to the other team members and will also be guided by the campus minister.

#### Secretary

- o The secretary will be responsible for taking minutes at each meeting on our Google Drive. This will assure that everyone has access to them whenever needed. The secretary will be responsible for making an agenda for meetings (with the help of all other team members). Team members will email the secretary any talking points that need to be addressed during meetings with advance notice. The secretary will be in charge of checking and responding any emails received to the Core Team email.

#### Treasurer

- o The treasurer will work with the campus minister closely and discuss the budget for the year for any event the Core Team would like to host. The person elected for this will also be discussing budgeting for the retreat.

#### Mass Ministry Coordinator

- o The Mass Ministry Coordinator is in charge of scheduling Extraordinary Ministers, Lectors, and ushers for the 5 o'clock Mass. It is the responsibility of the coordinator to assure we have all the positions covered for the Mass. The coordinator will email the schedule to the ministers before the beginning of the semester. The campus minister will send the coordinator all the dates in which we will need ministers. The coordinator should be present at the 5 o'clock Mass to make sure everyone is present and ready to go.